How To Build an Ad on Ombe.com

Welcome to Ombe.com. These instructions will help you create a regular ad or featured product listing. Note that Home Page Featured Ads will be displayed near the top of the Ombe.com home page and Category Featured Ads will be displayed at the top of category pages and search results pages on Ombe.

Use your web browser to go to Ombe.com. Near the top of the page, click on "Log in" and enter your Log in credentials.

1. Click on "My Account" in the top menu. This page will act as your control panel for your account, your storefront and your ads.

2. Click on “Add Listing” Icon

3. Use the ‘Create New Listing’ window to enter all of the information about your product. The Title, Description and Category are all required fields.

4. Including more information about your product, like part numbers and more, will help make your ad easier for buyers to find. We recommend you include a picture of the products and a photo is required if you wish to feature your ad.

5. If you check the “Include additional data” box, you will see some fields that will allow you to add the Brand and other condition information. We recommend you fill in the available information for each ad.

6. Be sure to select the proper product category from the ‘Category’ drop-down list that matches the product you are listing. This will help buyers in finding your product. The list matches the categories on the left side of product listing pages on Ombe.com.

7. To add a product picture, you may use the ‘Choose Files’ button and navigate to the picture on your system or you may drag and drop an image from your system to the red area to the right of the button. If you have multiple images, choose or drag all images at one time.
8. If you have multiple photos, (you may have up to 3), make sure you drag the most important picture to the far-left position. This will determine the photo that is displayed with all listing screens. You should keep your photo sizes down to approximately a maximum of 470 pixels wide and a maximum of 470 Pixels high for best results.

9. Once you’ve completed your product information, click “Next Step”.

10. Choose the length of time you wish to run your ad from the drop-down list. (4 weeks, 16 weeks, 26 weeks, 52 weeks)

11. You will notice there are check boxes near the top that will let you choose to Feature your ad. (Featured ad get more views!)

   Home page Featured ads show near the top of Ombe.com’s home page and Category Featured ads show at the top of their product category screen. i.e. Printers.

12. Click “Next Step”

13. If you need a different contact phone or email or location associated with this ad than you used when you registered, you may make those changes here.

14. When you are done entering information and selecting options, click ‘Add Listing to Cart’. Once saved, you return to your cart page showing the ad in your cart. You may create multiple ads before completing the cart transaction. You can click the cart image and complete your order. We accept MasterCard, Visa and American Express. It may take a few minutes for your new ad to appear.